



## 2008-2009 Admissions Process (NEW FAMILIES)

### I. How do I enroll my student in Clinton Christian School?

a. Submit a **complete** enrollment packet. All grades need the following:

#### ALL K4 STUDENTS MUST –

- ✓ Complete a Pre-Interview Form
- ✓ Schedule & Attend the Interview (Parent & Student)
- ✓ Submit application along with the *non-refundable* registration fee
- ✓ Birth Certificate
- ✓ Immunization Form
- ✓ Facts Forms
- ✓ Recommendation – to be mailed or faxed

#### ALL K5 -5<sup>TH</sup> GRADE STUDENTS MUST -

- ✓ Complete a Pre-Interview Form
- ✓ Interview (Parent & Student)
- ✓ Submit application along with the *non-refundable* registration fee
- ✓ Pass the test with 75% or better
- ✓ Birth Certificate
- ✓ Immunization Form
- ✓ Facts Forms
- ✓ Recommendations to be mailed, or faxed
- ✓ Recent Report Card (Gr 01-12)
- ✓ Record Request form
- ✓ Student code of conduct (Gr 4-12)

#### ALL 6-12<sup>TH</sup> GRADE STUDENTS MUST -

- ✓ Complete a Pre-Interview Form
- ✓ Schedule & Attend the Interview (Parent & Student)
- ✓ Submit application along with the *non-refundable* registration fee
- ✓ Pass the test with 75% or better
- ✓ Birth Certificate
- ✓ Immunization Form
- ✓ Facts Forms
- ✓ Recommendations to be mailed, or faxed
- ✓ Recent Report Card (Gr 01-12)
- ✓ Official Transcript (Gr 10-12)
- ✓ Record Request form
- ✓ Student code of conduct (Gr 4-12)

II. **What can I do to get the Admissions Committee to review my application?** • Make sure your enrollment package is complete with all required paper work included.

III. **How will I know if I am accepted?** • You will receive correspondence from the Admissions Office regarding an answer from the Admissions Committee or you may call for the status of your application.

III. **What do I need in order to be officially admitted into class?**

- An Acceptance Letter from the Admissions Office
- Up to date tuition payments

IV. **What time should I arrive for class and when is dismissal?** Class begins promptly at 8:30 AM, students may arrive as early as 8:00 AM. Students using extended time may arrive as early as 6:30 AM and stay until 6:30 PM. Regular dismissal is according to the grade, beginning at 3:00 PM to 3:25 PM.